**Richard Crosse PTA Meeting 10/10/2019**

**Minutes**

**Present : Louise McGuffie, Amanda Taylor, Nicola Jarrett, Lee Gwinnett, Martin Sleigh, Caroline Waldron, Marcella Henley, Tracy Gwinnett**

**Apologies: Simon Ward, Jo Forker, Becky Parker, Emma Whiting**

Agenda Items discussed -

* Up & Coming Events
  + Disco
  + Christmas Fayre
  + Christmas Plays – Raffle
  + Christmas Panto
  + Big Breakfast
* Future Events for 2020
* Invoice from N Jarrett for Nuture Room
* Requests from school for other equipment – outside area class 1 & 2
* Uniform Kickback
* LAG Meeting update (7/10/19)
* Treasurers Report
* 59 Club
* AOB

**Up & Coming Events**

***Disco – 25/10/2019 3.30pm – 5.00pm***

* DJ agreed & booked

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| ***To Do*** | ***Volunteers*** | ***Possible Volunteers*** |
| Check Sweet Stock | J Folker & K Harbour on Food | Teresa & Katerina |
| Order food once collated | L McGuffie & A Taylor present | M Sleigh & T Gwinnett |

***Christmas Fayre – 29/11/2019 2.30pm – 4.30pm***

* Santa agreed & booked

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| Location within school | Access TBC due to new carpets & décor |
| Carpet Protector | L Gwinnett sourcing – Split purchase between school & PTA |
| Tea/Coffee & Mince Pies/Cakes | Donations & Volunteers required |
| Selection boxes purchased | A Taylor, L McGuffie, M Henley & T Gwinnett to Wrap |
| External stalls | Awaiting confirmation |
| Name the Elf | E Whiting purchasing |
| Tombola | Donations required – Bottles/Chocolate/General Gifts – TBC |
| Raffle | David Lloyd, Tescos, Snowdome vouchers, Photo session, Hamper – TBC |
| Camera for Santa | A Taylor supplying use of her camera – Need to locate memory card |
| Sweets | D Clayton arranging |
| Parents Gifts | Have some stock – ideas required |
| New Games | A Taylor & Mr Davies have arranged new games such as; Pick your Nose, Human Fruit Machine and various others |
| School choir & Chimes | Mrs Parkes & A Allen |
| Snow Machine | M Sleigh, S Ward & L Gwinnett |
|  |  |

***Christmas Plays – 10/12/2019 2.00pm – 3.00pm Raffle***

* Wine/Chocolate/Gifts

***Christmas Panto – 10/12/2019 (Years 4, 5 & 6) – 11/12/2019 (Years 1, 2 & 3)***

* Coach & Minibuses booked
* Volunteers required

***Big Breakfast – 16/11/2019 8.30am – 10.30pm***

* Set up ‘Sign up Genius’ for food allocation & volunteers
* Possible purchase of meat from Brookers
* Co-Op have declined help due to reaching there charity budget

**Future events for 2020 – Suggestions**

* Spring Car Wash –including bacon/sausage sandwiches
* Year 6 to suggest and arrange an event
* Chocolate Bingo
* Big Breakfast

**Invoice from NJ Nuture Room**

* N Jarrett to forward invoice for payment

**Requests from School for other equipment – outside area class 1 & 2**

* Wooden Climbing Frame
  + N Jarrett to provide options of equipment with 3 varying budgets
* Canvas for Reception
  + M Henley to forward L Gwinnett a photo of existing canvas @ St Marys
  + L Gwinnett to source supplier

**Uniform Kickback**

* Confirmed that only Richard Crosse benefit from this method

**LAG Meeting update (07/10/19)**

* N Jarrett, M Henley & A Allen to continue to represent with the addition of M Sleigh

**Treasures Report**

* Briefly discussed and all ok

**59 Club**

* Double check names & numbers and refresh
* General interest with existing & new parents

**ANY OTHER BUSINESS**

Electronic emails

* General consensus is they work well, need to have the addition of multiple emails
* Printed Mugs – possible 100x with school logo – L Gwinnett to provide price